



Duty Free Vehicles in Cyprus

Vehicle Dealer Code of Conduct

There are some vehicle dealers in Cyprus who have agreed to a Code of Conduct. This code is not legally binding - so remember **BUYER BEWARE**. Details of dealerships involved in the scheme can be obtained from the Master Driver at Episkopi Garrison Tel: 00357 2596 5080.

Code of Conduct

1. The vehicle is not to be older than six months from the date of manufacture unless otherwise stated on the Order Form.
2. All agreements, offers and undertakings whether they are made by the authorised dealer or his representative are to be confirmed in writing and honoured by the company.
3. The buyer may cancel a contract if delivery is more than two months after the date of delivery shown on the contract. Any deposit will be returned in full.
4. Buy back agreements are to be confirmed in writing and lodged with the Regimental Administration Officer or equivalent.
5. Full tax, insurance and registration documents are to be supplied within 28 days of the vehicle being collected.
6. If requested at the time of ordering, a certificate of conformity, valid for the import into the UK/Europe, is to be produced within 28 days of purchase.
7. New car will be supplied with the manufacturer's specification as ordered.
8. The provision of a 'Gizzit' car is **without obligation to buy** and any incidental costs are to be clearly explained. The 'Gizzit' is to be roadworthy and tax paid.

'Gizzits'

A 'Gizzit' is a car supplied by a dealer **without obligation to buy**. The dealer who lends it to you would like you to buy a car from him but you do not have to. Any costs linked with a 'Gizzit', such as insurance should be agreed in advance. Families are advised to obtain the details of the costs in writing.

Vehicle Tax Renewal

All vehicle tax is renewed in either January or June. The tax renewal form is sent by post from the Government; they are usually late.

When your form arrives complete it in full, ensuring you include insurance details. Take your completed form and payment to either:

- Direct to the Department of Road Transport in Polemedia, Limassol
Tel: 25 870468. Be advised - the queues are very long and it may take several hours.
- Or
- Locally at any Co-op Bank - pay in cash or cheque and anyone may take the form in for you. If you pay by cheque you have to write your name, address and telephone number on the back.

Or

- There are points at most Units where someone will do it for you; check with your HCSO to find out exactly where. For example, on Episkopi Garrison, the Flower Shop offers this service at a cost of £2 Cyprus.

You can also renew vehicle tax online and print out your own tax disc. The online system, available 24 hours a day, can be accessed by visiting: www.jccsmart.com. You will need your passport number, insurance details and your credit card number. Click on the top box 'TMHMA' (which stands for Road Transport Dept). Thereafter, all instructions are in English.

Duty Free Vehicles - Frequently Asked Questions

Can I buy a duty free vehicle?

You can buy a duty free vehicle, new or second hand, if you are 'entitled'. This means if you are a member of British Forces Cyprus or a UKBC who is posted or attached to Cyprus for longer than 6 months.

How do I buy a tax free vehicle?

You need a form C104A from your Unit Admin Office. This form must give all the details of the vehicle that you want to purchase; the engine number, chassis number and registration number if the vehicle has one. All these details can be supplied by the dealer. This form then has to be taken to Customs in the Port through which it is being imported to be stamped. If you are buying the vehicle from a private seller, it is recommended that before committing yourself to a purchase, you should first ask to see any existing C104A and log book. This should confirm that the vehicle is properly documented.

Are there any restrictions on my duty free vehicle?

- Do not lend, hire out, sell or otherwise dispose of it in the EU within 6 months of ownership and the vehicle must have travelled 6000km under its own power
- Register the vehicle in your own name within 28 days of purchase (or its arrival in Cyprus)
- Notify SBA Customs of any change to your entitlement

Who can drive my duty free vehicle?

Your duty free vehicle can be driven by you, the owner and your immediate family. You and your family must be insured and hold a valid driving licence. Temporary permission can be arranged from the SBA Customs Office to allow visiting family and guests to drive your duty free vehicle. Duty free vehicles driven by non-entitled persons, persons other than the approved owner or other persons without customs permission are liable to forfeiture.

Who can I sell my duty free vehicle to?

You may dispose of your duty free vehicle in Cyprus without payment of tax:

- by sale to another entitled person
- to a Cyprus dealer with an approved customs bonded warehouse
- for scrap by delivering the vehicle to the Republic of Cyprus Customs

If I sell my duty free vehicle to a 'non-entitled' person what happens?

Duty free vehicles may not be disposed of to non-entitled persons without Customs permission and payment of customs charges. Details of charges due can be obtained by contacting Customs directly.

If you need further help or advice you may wish to contact SBA Customs at the following locations:

SBA Customs
RAF Akrotiri
BFPO 57

Tel: (2527) 6762
Fax: (2595) 2101

Fiscal Office
HQ SBAA, Episkopi
BFPO 53

Tel: (2596) 3342
Fax: (2596) 2189

SBA Customs
Dhekelia
BFPO 58

Tel: (2474) 4226
Fax: (2472) 3533