

# National Insurance Numbers (Non-UK Nationals)

National Insurance numbers (NI) are unique to each individual and they are used to make sure that your National Insurance contributions (made automatically when you are in paid employment) are credited correctly.

As well as for employment, you will also need a National Insurance number if you wish (and are eligible) to claim benefits.

The system for applying for a National Insurance number has changed and you must not gain employment before you have a National Insurance number.

To get a National Insurance number, you must first call Jobcentre Plus on 0845 600 0643 with the following details:

- Your name, age and date of birth
- Your address in the UK
- Your phone number
- Your passport number and visa type

This information is passed onto HM Revenue and Customs in Glasgow. They will decide whether you require an interview or whether the matter can be dealt with via the post.

- **If an interview is required** they will make an appointment for you and advise you of the date, place and time together with the relevant documents you will need to bring with you.
- **If an interview is not required** they will send you a postal application form which will tell you the documents you need to send with the completed form. Once they have received the required information you will be contacted within 4/5 working days.

## Useful Contacts

- **Army Families Federation**  
Web: [www.aff.org.uk](http://www.aff.org.uk); Tel: 01980 615525
- **Jobcentreplus**  
Web: [www.jobcentreplus.gov.uk](http://www.jobcentreplus.gov.uk)
- **Department for Work and Pensions**  
Web: [www.dwp.gov.uk](http://www.dwp.gov.uk)
- **HM Revenue and Customs**  
Web: [www.hmrc.gov.uk](http://www.hmrc.gov.uk); Helpline: 0845 915 7006

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